



Institute of Engineering & Technology

North Extension M.I.A., Alwar- 301030 (Raj.)

Website: www.ietalwar.com, Email: ietalwar@ietalwar.com Ph.: 9929110006 – 9, Fax: 0144- 2881101

MINUTES OF THE MEETING

Minutes of meeting of the 10th "Board of Governors" (BOG) of TEQIP-II of Institute of Engineering & Technology, M.I.A., Alwar – 301 030 (Rajasthan) was held on 30th December, 2015 at 11:30 AM at G-1, IET Alwar campus to review, monitor progress, consider proposal for approval for smooth execution of the project. BOG also provided guidance for improving the performance of the Institute. The following matter was discussed and passed unanimously.

Members present (scanned copy of attendance sheet duly signed, attached)

1. Dr. Rajeev Gupta, Director- Nominee -RTU, Kota (Affiliating University)
2. Dr. Anil Gupta – Nominee – State Govt. (Rajasthan)
3. Dr. (Mrs.) Manju Agarwal, Chairperson, IET, Alwar
4. Mr. Sanjay Sehgal - (HR Head Metso)-Industry Representative
5. Prof. R.K. Agarwal/ Mr. Saurabh Singh – coordinator and member
6. Prof. (Dr.) Anil Kumar Sharma –Principal & Member Secretary
7. Prof. (Dr.) P. K. Dwivedi, Director Academics – Member
8. Mr. Vijay Singh – Nodal Officer (finance)/Mr. Gaurav Jain
9. Mr. Dwejedra Arya – Head of I-I-I Committee.
10. Mr. Harpreet Singh, Head of PMSS
11. Mr. Neeraj Sangal – Head of placement cell
12. Dr. N.K. Singh – Head of 1st year student committee & Applied Science
13. Mr. Nitin Sharma – Head of M.Tech VLSI
14. Ms. Lucy Gray, B.Tech ECE 4th Year Student
15. Mr. Ujjwal Kumar B.Tech CS 4th Year Student

1. At the outset, the project coordinator Prof. R.K. Agarwal welcomed all BOG members & participants to the 10th meeting of Board of governors of TEQIP-II projects. Thanks, especially to Dr. Rajeev Gupta, RTU Nominee & Dr. Anil Gupta, State Government nominee, who came all the way from Kota & Jodhpur to attend the BOG in Alwar. Based on the recommendation of NPIU/World Bank, Industry representative Mr. Sanjay Sehgal & female students Ms. Lucy gray & male students Mr. Ujjwal Kumar also participated in the BOG meeting & their feedback support was taken into account.
2. As per world Bank recommendations done during conference on 11th -12th Dec, 2015, Various points of Governance Self Review (GSR) and Governance Development Plan (GDP) were discussed among members along with the participation of various committee heads to find the ground level realities. IET vision & mission was reviewed so that a strategic plan can be prepared to fill the gap between the present state to achieve desired state in short term & medium term. Key feedback was taken from committee heads to take further action towards improving Academic Performance and Employability prospects for the students.
3. The Challenges and Opportunities being faced by the Institute were deliberated and suggestions were sought from members. It was recommended that:-
 - Make Intensive efforts to improve the networking with the local Industry.

- To induct adjunct faculty from Industry to create inner strength, develop Brand value & arrange placement oriented training to students. Suggestions of Dr. Rajeev Gupta were noted for faculty improvement.
- Alumni networking and their engagement shall be improved by regularly inviting them. Dean placement shall take needful action.
- Have regular monitoring & Bench Marking to ensure that all stake holders' interest are understood and respected.
- SWOT analysis of our Institution shall be done to achieve desired objectives.
- ICT based learning shall be introduced so that so that students can now interact with IIT Madras professors on line. MOOCS courses are being made mandatory.
- Lot of emphasis to be given on Practical for better perception & concept of engineering subjects to students. Special sessions being organized.
- NPTEL lectures started and their CDs are available in the library.
- R&D based projects being given even at UG level to initiate inclination towards Research. Technology based solutions being searched.
- Trying to secure consultancy based projects and Testing assignments to earn IRG for the Institute.
- Technical Business Incubator has been set up for Transformation through Technology. Innovative Ideas can be converted into business start ups thus creating the entrepreneurial ecosystem for job creation.
- Should try to enroll our institute to undertake 3rd party inspection/ Assessment. Also for state pollution monitoring agency.
- Take up the problem faced by nearby villages & serve them smart solutions.
- Provide free Wi-Fi facility in the campus.
- Start weekly movie session in English.
- Provide financial assistance to students doing final year project.
- Start work in the field of solar panels & get them installed in college building (small part) to start with.
- Improve communication skills of students
- Train the Technical staff & Lab staff also, apart for faculty.
- Try to tie-up with IITs & Indian Institute of Science, Bangalore So that ECO system/ Environment of studies can be created.
- Get NABL accreditation of Labs to secure outside job of calibration /Testing.
- Enter in the field of Building Automations.

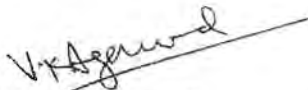
Setup Hobby clubs in campus to keep students engaged.

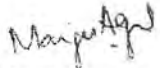
4. Dr. Rajeev Gupta Director RTU' assistance was sought to get forwarded our application for Autonomy submitted in Dec 2011 nearly 4 years back. He agreed to help us in this regard. Also in getting consultancy & testing assignment to increases IRG.
5. It was discussed and decided that we have to develop effective and efficient system of control and accountability in all departments. An ecosystem has to be developed to achieve modification in work culture. The best practices of TQM/ QA to be followed and optimize the resources. Separate QA cell will be formed to do continuous quality check & keep informed Top management with suggestions to improve.
6. The Principal's performance monitoring mechanism was reviewed .New measurable Proforma shall be developed. The Annual report in the modified version was shown to BoG members.
7. The Minutes of the 9th meeting of BoG dated 23th June, 2015 were circulated to all members and one by one, all the points of last BoG were reviewed and action taken report was presented in front of all members, which was confirmed/ approved by them. The copy of Self Governance review & Governance Development Plan submitted to NPIU/SPFU in Nov, 14. was also given to all members.
8. As per letter from SPFU/NPIU, TEQIP project has been extended up to October - 2016. Board members' suggestions were invited to improve the Admissions & Academic performance of the IET and to improve the better transition rate & placement of graduates. RTU was requested for Evaluation of Results which




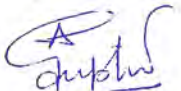
can improve admission by 20%. It was suggested that schemes of Hindustan Times & Times of Indian national daily may be used.


9. Placement committee head Mr. Neeraj Sangal demonstrated various actions taken to sign MoUs & Job fairs with neighboring Industries for training, exposure and placement.
10. The copies of FMRs duly modified in respect of NPIU/SPFU' letter dated 07th Dec 2015 were provided to members and status of expenditure, till end Dec, 2015, made against various activities of Teaching Assistantship, Faculty & Staff Development, Institute- Industry- Interaction, Incremental Operating cost & other activities listed in FMRs, were **discussed in detail & approved by BOG**. Financial aspect of the project was discussed in detail like the proposed budget of next 6-8 months of around Rs.75.0 Lakhs (Say Rs.30 Lakhs for procurement and Rs.45.0 Lakhs for other activities. Procurement plan shall be enhanced to some extent to meet the MHRD/ NPIU requirement.
11. BoG members were informed that completed SAR has been submitted to NBA, on 30th Sep, 2015, for the renewal of accreditation for remaining 4 UG Branches, Mech., Elec., EC, CS.
12. For the improvement in placement of UG/PG students, Board members approved conducting pre-placement test & training thereafter. Last Pre- placement test was conducted on 01st Nov 2015. Next IIR meet shall be held in Feb, 2016 & Job fare in April 2016.
13. QEEE/ PMSS work is to be completed by Er. Harpreet Singh at the earliest possible so that ICT facility is available in the Institute.
14. The TNA plan up to June-2016 was prepared and shown to BOG members which stands approved by them.
15. All faculty members to be motivated for Qualification up gradation from B.Tech to M.Tech and from M.Tech to enroll for PhD for which Academic expenses are covered under TEQIP-II, as per rules.
16. The meeting ended with vote of thanks to all Govt. officials/ agencies and stakeholders for their support, it was decided that next meeting will be held in April, 2016.



(Dr. V.K. Agarwal)



(Dr. Manju Agarwal)


(Dr. Rajeev Gupta)

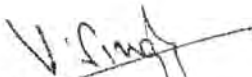

(Dr. Anil Gupta)



(Mr. Sanjay Sehgal)


(Dr. Anil Kumar Sharma)


(Prof. R.K. Agarwal)


(Dr. P.K. Dwivedi)


(Mr. Vijay Singh)


(Dr. N.K. Singh)