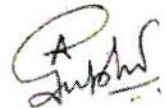


Minutes of the meeting of the "Board of Governors" (BOG) of TEQIP-II of Institute of Engineering & Technology, M.I.A., Alwar – 301030 (Rajasthan) held on 19th February, 2014 at 10:00 AM at IET, Alwar campus to review, monitor progress, consider proposal for approval for the smooth execution of the project. BoG also provided guidance for improving the performance of the Institute. The following matters were discussed & passed unanimously.

Members Present (Scanned copy of attendance sheet duly signed, attached)

1. Dr. V.K. Agarwal – Chairman
2. Dr. Manju Agarwal – Executive Chairperson & member
3. Dr. Anil Gupta – Nominee – State Govt. (Rajasthan)
4. Prof (Dr.) R.K. Agarwal – Coordinator & member
5. Prof (Dr.) A.K. Srivastava – Nodal Officer & member
6. Prof (Dr.) P.K. Dwivedi – Nodal Officer
7. Mr. D.R. Gupta – Member
8. Mr. Vijay Singh - Nodal Officer
9. Prof. (Dr.) Anil Sharma – Principal & Member Secretary

-
1. BoG members welcomed the new Board nominee Dr. Anil Gupta, appointed by Department of Technical Education, Government of Rajasthan.
 2. Chairman addressed to all members and his suggestions on modification in the B.Tech curriculum so as to make it Industry oriented programme and for M. Tech students to do part of studies in association with Industry were highly appreciated.
 3. Various points of last BoG meeting dated 20th Oct., 2013 were reviewed & actions taken were approved by the Board.
 4. The status of TEQIP-II project, as on date, was presented by Prof. R.K. Agarwal – Coordinator. Members unanimously felt the need to adopt fast track measures keeping in mind the paucity of time period available for the execution of project.
 5. Board desired that our project activities should be continued with the sole objective to ensure better transition rate, learning outcome and performance / placement of students. Our faculty is undergoing training through reputed institutions; hence the best practices should be followed by them in IET, Alwar.



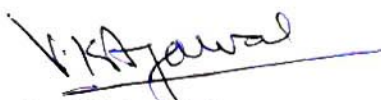
6. It was decided that MIS must be updated for 2013-14 covering comments received from NPIU / SPFU from time to time, latest by end march, 2014.
7. Board laid emphasis on urged procurement action for items required for technology based learning process & decided to go ahead with implementation of QEEE recommendation set by NPIU / IIT Chennai. Board has approved expenses in this connection.
8. NPIU guidelines on Good Governance practices were circulated to all Board members. Board desired that let us try to implement them & get back to SPFU/NPIU in case any difficulty is encountered.
9. Training of Administrative & finance staff should also be arranged to make them familiar of World Bank system of accounting, reporting & controls.
10. 3rd year / final year students should be motivated to take up innovative projects. Their reasonable expenditure would be covered / approved in the project (Maximum Limit upto ₹3000/- per project).
11. Board approved all expenses incurred on the project against various activities of the project including travel, seminar/workshops, salary of staff on project work, training, teaching assistantship etc.
12. Board desired that HR meet should be conducted in April, 2014 on skill development. Board approved pre-employment skill assessment program of M/s Aspiring Mind, a reputed concern and expenditure involved therein.
13. Sr. Faculty members namely Dr. Anil Kumar Sharma, Prof. R.K. Agarwal & governing body member Mr. Deep Kamal Agawral to visit UTP, Malaysia in March, 2014 to explore possibilities of future tie up on FDPs / Research collaborations. Expenses to this effect would be covered up in TEQIP.
14. Board desired that as per revised guidelines, we should initiate procurement of software items, e-journals & e-books, through PMSS, at the earliest, for which expenditure would be covered under TEQIP.
15. (a) Board desired that extra ordinary measures to be taken to enhance the internal revenue generation (IRG) of IET. This is essentially required for sustainability of reforms measures as per TEQIP guidelines.

(b) As per TEQIP-II guidelines, additional amount may be deposited in 4 different accounts related to sustainability of the project.
16. To motivate faculty members to increase the no. of publications in refereed Journals Board members approved the expenditure in publication as per actual, subject to maximum of




₹10,000/ per faculty member in an Academic year. It is desired that at least 2 nos. Journals per department per month should be published.

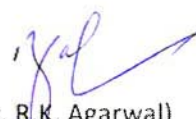
17. As suggested by SPFU committee on 20th Jan., 2014, the financial powers of Principal has been enhanced vide office memo no. IET/TEQIP-II/2013-14 at 25th Jan., 2014 to Rs. 50.0 Lakhs for purchase of material for Institute on tender basis for single purchase order.
18. Board approved the Teaching Assistantship payment @ ₹8,000/-p.m to 20 nos. of M.Tech. Students (inplace of earlier 15 nos.) w.e.f. Feb., 2014. This matter will be further reviewed from next session in July, 2014.
19. Training program suggested for faculty for next 4 months was approved.
20. Board desired that preparation for seeking NBA accreditation for remaining UG Engg. Braches may be taken up on urgent basis. Documentation to be submitted to NBA preferably by 15th March, 2014.
21. SPFU may be requested to expedite Pedagogy training to our faculty.
22. Meeting ended with vote of thanks to all Govt. officials / agencies stakeholders for their support. It was decided that next meeting will be held in May / June, 2014.


(Dr. V.K. Agarwal)


(Dr. Manju Agarwal)


(Dr. Anil Gupta)


(Dr. Anil Kumar Sharma)


(Dr. R.K. Agarwal)


(Dr. A.K. Srivastava)


(Dr. P.K. Dwivedi)


(Mr. Vijay Singh)


(Mr. D.R. Gupta)

Enclosed : As Above