

Minutes of the meeting of the "Board of Governors" (BOG) of TEQIP-II of Institute of Engineering & Technology, M.I.A., Alwar – 301030 (Rajasthan) held on 17th July, 2013 at 2:30 PM at IET, Alwar campus to review, monitor progress, consider proposal for approval for the smooth execution of the project. BoG also provided guidance for improving the performance of the Institute. The following matters were discussed & passed unanimously.

Members Present


1. Dr. V.K. Agarwal – Chairman
2. Dr. Manju Agarwal – Executive Chairperson & member
3. Prof (Dr.) Neelam Sharma – Principal & member
4. Prof (Dr.) R.K. Agarwal – Coordinator & member
5. Prof (Dr.) A.K. Srivastava – Nodal Officer & member
6. Prof (Dr.) P.K. Diwedi – Nodal Officer
7. Er. Deep Kamal Agarwal – Member
8. Mr. D.R. Gupta - Member


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1. Various points of last BoG meeting dated 11th March, 2013 were reviewed & actions taken were noted. New session of 1st year students was to begin from 1st August, 2013.
 2. Board member expressed concern on low transition rate of students particularly SC/ST/ OBC category of students & advised Director (Academics) & Principal to adopt special measures like extra classes, remedial class and use of ICT in teaching & learning process.

Effort should be to make learning process more interesting & easy to understand the concepts / develop perception
 3. To motivate students to take up admission in M.Tech, board decided to pay teaching assistantship to 15 nos (instead of 10 earlier) students, @ Rs. 8000/- per month from commencing session 2013-14. This will be paid to Non-GATE qualified students only.


4. Board desired that matter of grant of autonomy should again be taken up through State Govt. Department of Higher Technical Education & RTU, Kota so that curriculum can be modified w.r.t. Industry requirement which in turn would enhance employability of engineering graduate. However preparatory action to continue to form various committees.
5. It was also decided that affiliating university RTU, Kota would be requested to allow us for admissions in M.Tech courses directly. This would help in achieving the objective of scaling up higher education & seats can be filled upto maximum.
6. Board noted that there is no response from RTU, Kota & DTE, Rajasthan in recommending board members inspite of several written & verbal / telephonic requests. Hence decided to continue proceedings with available members.
7. Board desired that faculty & staff development programs should be strictly followed as per TNA proposed for 2013-14 & deliberations reports should be shared with other faculty / members. The expenditure was regularized & approved for such programs till date.
8. Course on management capacity enhancement would be attended by atleast 2/3 Sr. Faculty/ Directors/HoDs at IIM, Indore. There expenses fees, travel, boarding & lodging would be covered under TEQIP project.
9. Board recommended that finishing school activities to be given impetus by calling experts from IITs / NITs & HR managers of reputed companies looking to skill requirement in the job market & to secure jobs in spite of recession in economy.
10. The appointment of financial consultant, MIS & data operator & other staff as per project requirement was regularized & there payments to be made from project fund with retrospective effect.
11. The expenses incurred towards attending various meeting with SPFU in Jaipur, NPIU in Delhi / Noida & Ministry follow up in Delhi / Jaipur for TEQIP was approved from project fund.
12. Board desired that 2nd installment of Grant should be followed up with NPIU / SPFU & other Govt. agencies. This would help to apply for renewal of accreditation of remaining branches of UG & PG courses. Though for 3 UG branches i.e, IT, EE & EIC, IET is applying for accreditation shortly.
13. More experts to be invited from industry for lectures & seek their help in placement. However, NPIU / SPFU may also be requested though these channels to take up with FICCI & CII for Industry-Academia support, such expenses on I-I-I from IET would be covered in TEQIP.

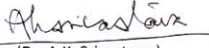
14. Board desired that, we should pursue UTP, Malaysia for collaboration / tie up for faculty development programs & research areas with whom MoU has been signed in June, 2013.
15. BoG desired that Principal as Head of Institution should ensure that Government rules & regulations are complied with.
16. Meeting ended with vote of thanks to all Govt. officials / agencies stakeholders for their support. It was decided that next meeting will be held in October, 2013.


(Dr. V.K. Agarwal)
Chairman



(Dr. Manju Agarwal)
Executive Chairperson & member


(Er. ~~Deep~~ Kamal Agarwal)
Member


(Dr. R.K. Agarwal)
Coordinator & member


(Dr. A.K. Srivastava)
Nodal Officer & member


(Dr. Neelam Sharma)
Principal & member


(Dr. P.K. Dwivedi)
Nodal Officer


(Mr. D.R. Gupta)
Member