

Minutes of meeting of the “Board of Governors” (BOG) of TEQIP-II of Institute of Engineering & Technology, M.I.A., Alwar – 301 030 (Rajasthan) was held on 23rd June, 2015 at 11:30 AM at G-1, IET Alwar campus to review, monitor progress, consider proposal for approval for smooth execution of the project. BOG also provided guidance for improving the performance of the Institute. The following matter was discussed and passed unanimously.

Members present (scanned copy of attendance sheet duly signed, attached)

1. Dr. Anil Gupta – Nominee – State Govt. (Rajasthan)
 2. Prof. R.K. Agarwal – coordinator and member
 3. Prof. (Dr.) Anil Kumar Sharma – Member Secretary
 4. Prof. (Dr.) Shashi Kumar Singh – Member
 5. Dr. M.B. Shaik – Member
 6. Mr. Dwijendra Arya – Head of I-I-I Committee
 7. Mr. Vijay Singh – Nodal Officer (finance)/Mr. Gaurav Jain
 8. Mr. Neeraj Sangal – Head of placement cell
 9. Mr. R.K. Saxena – Head of Finishing School
 10. Dr. N.K. Singh – Head of 1st year student committee & Applied Science
 11. Mr. Nitin Sharma – Head of M.Tech VLSI
1. At the outset, the project coordinator Prof. R.K. Agarwal welcomed all BOG members & participants to the meeting. Thanks, especially to **Dr. Anil Gupta, Government nominee**, who came all the way from Jodhpur to attend BOG in Alwar. Dr. D.K. Palwalia –Nominee – RTU, Kota (Affiliating University) and Mr. Harpreet Singh, Head of PMSS were granted leave of absence with the permission of Govt. Nominee.
 2. Various points of Governance Self Review (GSR) and Governance Development Plan (GDP) earlier submitted to SPFU in Nov, 2014, were discussed among members along with the participation of various committee heads to find the ground level realities. Key feedback was taken from committee heads to take further action towards improving Academic Performance and Employability prospects for the students. A new modified version of ‘vision’ of the Institute has been developed and shown in the Prospectus 2015-16 defining long term goals of the Institute.
 3. The Challenges and Opportunities being faced by the Institute were deliberated and suggestions were sought from members. It was recommended that special value added courses in the field of Digital India, Solar power, Big Data, Cloud Computing, Data Analytics and Internet of Things, and Soft Skilling etc may be conducted under TEQIP-II to cater to the present market requirement for improving employability prospects for students.

4. It was discussed and decided that we have to develop effective and efficient system of control and accountability in all departments. An ecosystem has to be developed to achieve modification in work culture. The best practices of TQM/ QA to be followed and optimize the resources.
5. The Principal's performance monitoring mechanism was reviewed and modifications done. The Annual report in the modified version was shown to BoG members.
6. The Minutes of the 8th meeting of BoG dated 28th Jan, 2015 were circulated to all members and one by one, all the points of last BoG were reviewed and action taken report was presented in front of all members, which was confirmed/ approved by them. The copy of Self Governance review & Governance Development Plan submitted to NPIU/SPFU in Nov,14, was also given to all members.
7. As per letter from SPFU/NPIU, TEQIP project has been extended up to October – 2016. Board members' suggestions were invited to improve the academic performance of the IET and to improve the better transition rate & placement of graduates. Dr. Anil Gupta suggested that we should **do the grading of the students** and depending upon the caliber of students' group they should be given remedial classes in the desired subject and other skill development plans.
8. Placement committee head Mr. Neeraj Sangal demonstrated various actions taken to sign MoUs & Job fairs with neighboring Industries for training, exposure and placement. Emphasis was laid on aligning with the opportunity likely to arise from 'Make in India' Solar Energy, Digital India, Smart cities etc, the Government Initiatives.
9. The copies of FMRs were provided to members and status of expenditure as on date, made against various activities of Teaching Assistantship, Faculty & Staff Development, Institute-Industry- Interaction, Incremental Operating cost & other activities listed in FMR, were discussed in detail & approved by BOG. Financial aspect of the project was discussed in detail like the proposed budget of next 6-8 months of around Rs.75.0 Lakhs (Say Rs.30 lakhs for procurement and Rs.45.0 Lakhs for other activities. Procurement plan shall be enhanced to some extent to meet the MHRD/ NPIU requirement.
10. BoG members expressed urgency to complete the SAR for submission to NBA, latest by August 15th Sep, 2015, so that renewal of accreditation process for remaining 4 UG branches is taken up.
11. For the improvement in placement of UG/PG students, Board members approved conducting pre-placement test & training thereafter.
12. There was all round appreciation of International Conference on VCAN-2015, held on 18-19 April, 2015, as earlier approved by BOG members. The proceedings/ book containing good quality papers received in the conference, was shown and handed over to Govt. nominee Member Dr. Anil Gupta.

13. QEEE/ PMSS work is to be completed by Er. Harpreet Singh by end of June, 2015 & Software items permitted to be ordered urgently.
14. The TNA plan up to Dec-2015 was prepared and shown to BOG members which stands approved by them.
15. All faculty members to be motivated for Qualification upgradation from B.Tech to M.Tech and from M.tech to enroll for Ph,D for which Academic expenses are covered under TEQIP-II, as per rules.
16. Board members appreciated securing consultation job recently and desired that extra measures should be taken to enhance Internal Revenue Generation (IRG). For this Dr. Shashi Kumar Singh (Director R&D) was approached to do needful for financial sustainability of the project.
17. The meeting ended with vote of thanks to all Govt. officials/ agencies and stakeholders for their support, it was decided that next meeting will be held in Nov, 2015.



(Dr. V.K. Agarwal)



(Dr. Manju Agarwal)



(Dr. Anil Gupta)



(Dr. Shashi Kumar Singh)



(Dr. Anil Kumar Sharma)



(Prof. R.K. Agarwal)



(Dr. N. K. Singh)



(Mr. Vijay Singh)



(Dr. M. B. Shaik)