

**Minutes of the meeting of the 'Board of Governors' of TEQIP Phase – II project of Institute of Engineering & Technology, M.I.A., Alwar (Rajasthan) held on 11-03-2013 at 3:00 PM at I.E.T., Alwar campus to review & monitor the progress of the project and to provide guidance for improving the performance of the Institution. The following matters were discussed & passed unanimously.**

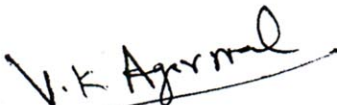
**Members Present :-**

1. Dr. V.K. Agarwal – Chairman
2. Dr. Manju Agarwal – Executive Chairperson
3. Prof. R.K. Agarwal – Member
4. Prof. (Dr.) Neelam Sharma – Member
5. Prof. (Dr.) A.K. Srivastava – Member
6. Er. Deep Kamal Agarwal - Member

1. Various points of last BOG meeting dated 1<sup>st</sup> November, 2012 were reviewed & action taken were noted like (i) MIS details still needs to be updated (ii) Matter for grant of Autonomy & support from Industry for effective I-I-I were taken up with the state project coordinator & Nodal officers of SPFU, Rajasthan during meeting at Ajmer on 10<sup>th</sup> January, 2013, who assured full support. SPFU informed that they are going to call meeting between VC RTU, Kota and institution concerned to expedite the matter of autonomy or atleast academic autonomy to start with.
2. Board members expressed concern on further improving the academic performance of weak students / SC/ST/OBC students and desired that remedial classes be held as extra period, in different subjects for all the second year, third year courses also and marked improvement to be shown on final year result which would also help in better employability of students. EAP to be implemented to all earnestness in effective way.
3. To motivate students to take up admission in M.Tech., board regularized the decision to pay teaching assistance ship @ Rs. 8000/= per month w.e.f. January, 2013 to meritorious and non GATE qualified students.
4. It was decided that affiliating university RTU, Kota would be requested to allow us for admissions in M.Tech courses directly. So that objective of sealing up of higher education in project can be achieved and seats can be filled upto maximum.

5. To have participation of representatives from RTU and DTE Rajasthan in BOG composition reminder request letter were again sent on January 15, 2013 to concerned authorities and response is awaited. Members from local industries would also be requested in advance to attend BOG meeting.
6. Board members desired marked improvement in the function of i) Board of Studies ii) Examination Section iii) Committee for Curricula development. It was decided that new courses of studies / value added courses as suggested by Mentor TEQIP be introduced as early as possible.
7. Board desired that Faculty and staff development programme should be strictly followed in a systematic way so that all faculty and staff members get an opportunity for quality improvement in their respective areas. The training calendar upto end March, 2013 to be followed and for next year i.e. 2013-14 plan should be put up to board for approval and go ahead. Courses on management capacity enhancement conducted by IIM Indore should be regularly attended by ½ senior persons.
8. Board requested academic council to submit recommendation by May, 2013 for giving incentives to faculty members involved in the effective, smooth and timely implementation of the TEQIP II project. More scheme of awards and rewards would be started for faculty / students.
9. It was decided to give impetus to campus selection / employment of engineering graduates. For this more number of skill development courses would be started by finishing school and more companies would be approached by placement cell. Professional trainers would be invited to achieve this objective.
10. Governing body approved the annual work plan and budget for the coming 2013-14 and requested that any further modification based on project requirement be brought to their notice.
11. Governing body decided to augment the financial sustainability of the project by keeping some reserves for future needs and requirements.

12. BOG will regularly monitor the performance and effectiveness of various committees formed for institutional developments. The rules and responsibilities of Head of Institution / Principal / HoDs/ Deans / Senior faculty were informed from time to time.
13. BoG desired that Principal / head of the institution to ensure that government regulations be compiled with at all levels and any deviation should be brought to their notice.
14. Meeting ended with thanks to all government officials, agencies, stakeholders for their support. It was decided that next meeting will be held in June, 2013.


  
Dr. V.K. Agarwal

  
Er. Deep Kamal Agarwal

  
Dr. Manju Agarwal

  
Prof. R.K. Agarwal

  
Prof. (Dr.) A.K. Srivastava

  
Dr. Neelam Sharma